

**FY2024 CONTINUUM OF CARE PROGRAM PROJECT APPLICATION  
PRIORITY RANKING SCORE SHEET (NEW / FIRST YEAR RENEWAL)**

**Project Applicant:** \_\_\_\_\_ **Project Name:** \_\_\_\_\_  
**Reviewer:** \_\_\_\_\_ **Date Reviewed:** \_\_\_\_\_

<b>THRESHOLD REVIEW</b>	
1. Eligible Applicant Type	<input type="checkbox"/> YES <input type="checkbox"/> NO
2. Active in SAMS	<input type="checkbox"/> YES <input type="checkbox"/> NO
3. Has valid UEI (Unique Entity Identifier)	<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Has Financial and Management Capacity and Experience to carry out the project as detailed in the application and has the capacity to administer federal funds	<input type="checkbox"/> YES <input type="checkbox"/> NO
5. Certifications: Applicant submitted the required certifications specified in the NOFO	<input type="checkbox"/> YES <input type="checkbox"/> NO
6. Population served: Population to be served meets program eligibility requirements as described in the Act, Rule, and NOFO	<input type="checkbox"/> YES <input type="checkbox"/> NO
7. Applicant has no Outstanding Delinquent Federal Debts, Debarments, or Suspensions	<input type="checkbox"/> YES <input type="checkbox"/> NO
8. Applicant & Sponsor are members of Cumberland County Continuum of Care (CoC) on Homelessness	<input type="checkbox"/> YES – confirm CoC membership log <input type="checkbox"/> NO
9. Coordinated Entry Participation	<input type="checkbox"/> YES <input type="checkbox"/> NO
10. HMIS/comparable database participation (agree to participate)	<input type="checkbox"/> YES <input type="checkbox"/> NO
11. Applicant has documented match funds	<input type="checkbox"/> YES <input type="checkbox"/> NO
12. Project has reasonable costs and is financially feasible	<input type="checkbox"/> YES <input type="checkbox"/> NO
THRESHOLD REVIEW* *Note: All requirements listed above must be “Yes” in order to “PASS” review. If project fails threshold review, project is not eligible for further consideration and cannot be scored <input type="checkbox"/> PASS <input type="checkbox"/> FAIL	

<b>CRITERIA</b>	<b>Total Maximum Points</b>	<b>Percent of Total Score</b>
<b>Objective Criteria</b>		<b>100%</b>
1. Project Design / Effectiveness	9	32%
2. Serve High Need Populations	7	25%
3. Project Applicant Experience	3	11%
4. Financial Sustainability / Compliance / Audit	4	14%
5. Equity	5	18%
<b>TOTAL</b>	<b>28</b>	<b>100%</b>

<b>1. PROJECT DESIGN / EFFECTIVENESS</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
Program Type: Rapid Re-housing (RRH) = 3 Permanent Supportive Housing (PSH) = 2 Joint Transitional Housing & Rapid Re-Housing (TH-RRH) = 2	Project Application, Section 3A	<b>3</b>	
Project using Housing First model / Low Barrier	Project Application, Section 3B & Program Policy and Procedures	<b>1</b>	
Adequately describes project and is consistent with population served and expected performance outcomes	Project Application, Sections 3B, 4B, 5A, & 5B	<b>1</b>	
Project will collaborate with partnering agencies and accept referrals submitted through coordinated entry.	Project Application and Supplemental Info.	<b>1</b>	
Proposed project start date is timely to meet the needs of the community.	Project Application, Section 1D	<b>1</b>	
Project will leverage <u>housing resources</u> (subsidized housing) not funded with ESG/CoC grants ie Housing Authority, affordable housing	Project Application, Letter of Commitment, MOU	<b>1</b>	

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Project will leverage <u>healthcare resources</u> (provision of healthcare services or direct contributions ie <b>Medicaid</b> )	Project Application, Commitment letter, MOU	<b>1</b>	
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<b>2. SERVE HIGH NEED POPULATIONS IN LOCAL COMMUNITY</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
At least 50% of population served will be <u>chronically homeless</u>	Project Application, 5B	<b>2</b>	
At least 50% of the population served are victims of domestic violence	Project Application, 5B	<b>1</b>	
At least 50% of the population served consists of families w/ children	Project Application, 5B	<b>1</b>	
At least 50% of the population served consists of youth	Project Application, 5B	<b>1</b>	
At least 50% of the population served consists of disabled persons	Project Application, 5B	<b>1</b>	
At least 50% of the population served consists of veterans	Project Application, 5B	<b>1</b>	

<b>3. APPLICANT EXPERIENCE</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
Project applicant has experience implementing a similar program targeting the homeless population. 1 year experience = 1 pt 2 – 3 years’ experience = 2 pts 4 + years’ experience = 3 pts	Project Application and Supplemental Info.	<b>3</b>	

<b>4. FINANCIAL SUSTAINABILITY / COMPLIANCE / AUDIT</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
Budget is accurate& complies with CoC Interim Rule	Project Application, 6E	<b>1</b>	
Project applicant has no audit issues with most recent audit and demonstrates sustainability.	Audit / Financial Statement	<b>2</b>	
Project applicant has adequate financial management system in place	Supplemental Info.	<b>1</b>	

<b>5. EQUITY</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
<b>Agency Leadership, Governance, Policies</b> 1. Management/Leadership and/or Board of Directors (BIPOC, LGBTQ+, disabled, lived experience representation)-1 pt 2. Process for receiving & incorporating feedback includes people with lived experience-1 pt 3. Internal Policies & Procedures (ie nondiscrimination policies, policies with equitable lens, no undue barriers)-1 p	Project Application or Documented Training / Commitment	<b>3</b>	
<b>Program Participant Outcomes</b> 1. HMIS and/or other data outcomes reviewed with equity lens (disaggregated by underserved populations)-1 pt 2. Project has identified any barriers to participation and will take steps to eliminate the barriers, will create more equitable program outcomes-1 pt	Project Application or Documented Training / Commitment	<b>2</b>	

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OTHER FACTORS	SOURCE	MAXIMUM POINT VALUE	POINTS EARNED
Deduct -5 points if project application was not submitted in e-snaps by the application deadline.	E-Snaps Submission Listing	-5	
Project Applicant was made available (either by phone or in person) for an interview by the Reviewer(s) to provide an overview of their agency's capacity, experience, and scope of the project.	-	-	-
<b>Final Score</b>	-	<b>MAXIMUM POINTS</b> 28	<b>PROJECT SCORE</b> _____

**Project Score Divided by Maximum Point = \_\_\_\_\_%**

**Reviewer's Comments:** \_\_\_\_\_